

Building Bridges: Connecting Ideas and Methods ACTION PLAN TEMPLATE

Developed by Dr. Carolyn Brodie and Dr. Greg Byerly and used with their permission.

The theme of the 2009 OCTELA Spring Conference is Building Bridges: Connecting Ideas and Methods. Use this template to describe a project, program, unit, focus lesson that you plan to implement that was inspired by one or several of the sessions you attended at the conference. Our thematic focus is connecting ideas and methods – this plan will outline how you plan to achieve that connection.

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Action Plan Title

NAME:

SCHOOL:

GRADE LEVEL(S):

ACADEMIC CONTENT STANDARD(S), if applicable:

SPECIFIC FOCUS:

1. WHO

- Teacher(s) or Administrators involved (including any previous efforts)
 - Will Board approval be necessary? How will you convince them that your plan should be adopted?
- Grade levels
- Others involved

2. WHAT

- Standard(s), Benchmarks, Indicators
- Activities, Strategies, Program Changes
- Materials Selection
- Other i.e. Needs Assessment, Learners Analysis, Assessment, Evaluation (will you be gathering evidence to inform your planning; describe)

3. WHEN

- Schedule for Planning
- Schedule for Implementation
- Schedule for Evaluation
- Timeline

4. WHERE

- School, Classroom and/or Library Media Center. Other.

5. WHY

- Why was this area or focus targeted?
- What will the success of this project, lesson, unit look like? How will you know you have been successful?