



## Graduate Credit Requirements

- Ⓜ Fill out “Workshop Application for Graduate Credit,” including separate responsibility clause. Sign the attendance verification form.
  - Ⓜ Make payment for either \$200 (which includes \$30 one-time YSU Graduate School application fee) payable to OCTELA. If you are out of state, there is also a non-resident surcharge for which you will be responsible.
  - Ⓜ Pick up your Graduate Credit Packet which contains:
    - Program (in your bag or online)
    - Guidelines for submitting Journal Response and Template
    - Action Plan Template
    - Contact information for instructor
  - Ⓜ All materials **MUST** be in the hands of the instructor via email **no later than April 27, 2009**. Workshop credit is S/U for 1 Semester Hour and available for documentation after the Spring Semester from Youngstown State University (information found at <http://www.ysu.edu>).
- Email as an attachment to: [margeford@gmail.com](mailto:margeford@gmail.com). When you email the responses, please put **OCTELA Grad Credit** in the subject line so I don't accidentally delete it.
- Ⓜ Questions? –330-755-0162 H.; 330-559-6412 Cell; email – [margeford@gmail.com](mailto:margeford@gmail.com); materials available at <http://stilloverbooked.com/OCTELA/bridges.htm>