

School Libraries – Transforming Lives

ACTION PLAN TEMPLATE

Developed by Dr. Carolyn Brodie and Dr. Greg Byerly and used with their permission.

The theme of the 2008 OELMA Conference is School Libraries – Transforming Lives. The pre-conference focus and many of the breakout sessions focus on creating library structures and policies that transform the lives of our students. In order to initiate this focus in the library and school, this workshop will explore Library Guidelines 1-4 that deal with the Library Program. Use this template to describe a library program that you plan to implement or adapt that will transform the lives of your students as they prepare for their lives in the 21st Century.

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Action Plan Title

NAME:

SCHOOL:

GRADE LEVEL(S):

ACADEMIC CONTENT STANDARD(S), if applicable:

LIBRARY GUIDELINE(S):

SPECIFIC FOCUS:

1. WHO

- Teacher(s) or Administrators involved (including any previous efforts)
Will Board approval be necessary? How will you convince them that your plan should be adopted?
- Grade levels
- Others involved

2. WHAT

- Standard(s), Benchmarks, Indicators
- Activities, Strategies, Program Changes
- Materials Selection
- Other i.e. Needs Assessment, Learners Analysis, Assessment, Evaluation (will you be gathering evidence to inform your planning; describe)

3. WHEN

- Schedule for Planning
- Schedule for Implementation
- Schedule for Evaluation
- Timeline

4. WHERE

- School, Classroom and/or Library Media Center

5. WHY

- Why was this area targeted?
- What will the success of this program change look like? How will you know you have been successful?