



Graduate Credit Requirements

- Ⓜ Fill out “Workshop Application for Graduate Credit,” including separate responsibility clause. Sign the attendance verification form.
- Ⓜ Make payment for either \$237 or \$267 (includes \$30 one-time YSU Graduate School application fee) payable to OELMA. If you are out of state, there is also a non-resident surcharge.
- Ⓜ Pick up your Graduate Credit Packet which contains:
 - Overview which contains suggested contact hour breakdowns (program book is the definitive listing due to changes in schedule)
 - Focus articles and/or online access information
 - Guidelines for submitting Journal Response and Template
 - Action Plan Template
 - Contact information for instructor
- Ⓜ All materials **MUST** be in the hands of the instructor **no later than November 21, 2008**. Workshop credit is S/U for 1 Semester Hour and available for documentation after the Fall Semester from Youngstown State University (information found at <http://www.yzu.edu>). The CRN is **44050** and the Catalog number is **SEDUC 5993J** in the Department of Teacher Education.
- Ⓜ Snail mail to: Marge Ford, 83 Creed Circle, Campbell, OH 44405 (label on your folder) or email as an attachment to: margeford@gmail.com. If you email the responses, please put **OELMA 5993J** in the subject line so I don’t accidentally delete it.
- Ⓜ Questions? –330-755-0162 H.; 330-559-6412 Cell; email – margeford@gmail.com; materials available at <http://stilloverbooked.com/OELMA/transforming.htm>